

PLAINVILLE SCHOOL COMMITTEE MEETING
Minutes of March 28, 2017
Regular Session

CALL TO ORDER

The meeting was called to order by Chairperson Amy Abrams at 5:04 p.m. in the Wood School Music Room. Also present were Linn Caprarella, Maggie Clarke, Javed Ikbal, Charlene McEntee and Superintendent Raiche. The meeting was audio and video recorded.

Administrators Present: Kate Campbell, Principal, Anna Ware Jackson School
Edward Clarke, Administrator of Special Education and Support Services
Caron Ketchum, School Business Administrator
Robin Roberts-Pratt, Principal, Beatrice H. Wood School
Stephanie Whitaker, Technology Systems Administrator

APPROVAL OF MINUTES

MOTION by Linn Caprarella, seconded by Javed Ikbal to approve the February 28, 2017 regular session minutes. So voted 4 in favor, 1 abstain (McEntee)

MOTION by Linn Caprarella, seconded by Maggie Clarke to approve and hold the February 28, 2017 executive session minutes. So voted 4 in favor, 1 abstain (McEntee)

SHOWCASE

a. Polar Plunge held on February 25, 2017-Laurel Peter

Laurel Peter, grade 4 teacher, presented a PowerPoint on the Polar Plunge. Mrs. Peter coordinated the effort for this successful fundraiser for the Special Olympics Program. She gave an overview of the process leading up to the plunge. Students held a ‘penny wars’ fundraiser and raised \$1204.49 in one week. A Valentine’s Day pencil fundraiser was coordinated with a group of students and 1000 pencils were delivered. Eighteen members of the Plainville community and two students took the plunge. A total of \$5,766.00 was raised, and it was noted that Plainville was the top school fundraiser and top overall fundraising group and also had the largest number of spectators at the event. The Committee thanked Mrs. Peters for a very fun and successful day.

b. Jackson School Literacy Month-Kate Campbell, Principal

Mrs. Campbell shared a video created by Laurie Durand, music teacher, which showcased the classroom doors at Jackson School that were decorated on March 1st to begin the month-long literacy focus. Many events have been implemented for literacy month including heavenly hats, community read aloud (25 community members read), read your hat off day, mystery caller week (which the students really enjoyed and was a new idea this year), read like a leprechaun, tournament of fairy tales, stop and read every Friday, character day (where students and staff dressed up as their favorite character) reading gives you super powers day, and Dr. Seuss day (students from King Philip come to the school and read). Mrs. Abrams thanked Mrs. Campbell and said, “It is great to see literacy done all month and thank Laurie Durand for her efforts.”

COMMENTS BY CITIZENS AND FACULTY

None.

COMMUNICATIONS AND AUDIENCES

None.

COMMENDATIONS

None.

ITEMS FROM SCHOOL COMMITTEE MEMBERS/COMMITTEE REPORTS

a. King Philip School Committee-Mrs. McEntee

Mrs. McEntee reported that the King Philip School Committee met last Monday. Topics mentioned:

- Watched a video of the middle school Choral Society
- Reviewed the FY2017 budget line by line to forecast year end numbers
- Completed the school committee self-evaluation

b. Negotiations Subcommittee-Mrs. Caprarella, Mrs. Clarke

Mrs. Caprarella said the Committee met on Monday, March 13, 2017 and Monday, March 27, 2017 with the Plainville Education Association-Teachers, and will meet in executive session at tonight's meeting.

c. Budget Subcommittee-Mrs. McEntee, Mrs. Abrams

The entire committee will be voting on the FY2018 school budget tonight.

d. Communications Subcommittee-Mrs. Abrams, Mr. Ikbal

The communications subcommittee met prior to this meeting and discussed ideas to improve communication between the school district and the community. Mrs. Abrams said her sister, who works in marketing, would come to a future Communications Subcommittee meeting to provide ideas and then these ideas will be discussed with the entire committee.

e. Town Building Committee-Mrs. Clarke

Mrs. Clarke said the design plan of the new town buildings continues and the creation of the construction documents is next. Also, there was a change to accommodate parking for the library.

f. Sick Leave Bank Committee-Mr. Ikbal

Mr. Ikbal said that the Sick Leave Bank met on Friday, March 3, 2017 and informed the Committee that a custodian was awarded ten sick days from the sick leave bank.

RESIGNATIONS, TRANSFERS, APPOINTMENTS AND LEAVES

Superintendent Raiche said that he received a resignation from Kristyn Moore, .4 music teacher at the Wood School. Mrs. Moore is working until April 13, 2017 and has offered to help in the transition. Advertisement for this position is on SchoolSpring.

SUPERINTENDENT'S REPORT

a. Learning Walk Summary

Superintendent Raiche reported that thirteen walkers visited the majority of classrooms in both Jackson and Wood School on March 1, 2017. The focus for this walk was differentiated instruction and each walker shared their observations in three areas—how are students participating in the task at hand, how is small group instruction providing different levels of learning, and how is differentiation seen or heard—in writing through the use of NearPod. The next learning walk is scheduled for Thursday, April 6, 2017.

b. MCAS Participation Rate

Superintendent Raiche informed the Committee that there has been conversations at the state level about participation rates and their impact on school districts. As of today, no parents have requested their child opt out of taking the MCAS tests this spring. Mrs. Clarke said she informed Representative Dooley about her dismay at the possibility of the participation rate negatively impacting a district as she feels parents' decisions on whether their child takes the test or not should not impact the school district's rating.

c. Cycle I Enrichment Report

Superintendent Raiche reported on the number of activities offered (12) and the number of student participants (168) for Cycle I of the Enrichment Program held January 9 – February 13, 2017. He also noted that if students qualify for the free and reduced lunch program, they are eligible to receive a waiver of the fee for the enrichment courses, and he said communication to parents about this will be looked at for future enrichment cycles.

d. Student Migration Data-2016/2017

Superintendent Raiche reported on the number of students who enrolled in our district and the number of student who exited since school started in September. Forty-four students enrolled and seventeen exited to date.

e. Regional Special Education Committee-

Superintendent Raiche met with the King Philip District Superintendents (Wrentham, Norfolk, and King Philip) as well as with Dorsey Yearley, the Special Education Program Task Force Facilitator, on Thursday, March 23, 2017. Plainville's representatives on the Committee will be Mr. Raiche, Mr. Clarke, Mrs. Campbell and Annemarie Adams. The Committee will be meeting on April 26 and June 22 and will be determining a date to meet in May at their April meeting.

f. Educator Evaluation Update

Superintendent Raiche reported that DESE and the Board of Education have been contemplating a change to the original method(s) identified for reporting educators' impact on student learning. Any recommended changes will be brought forward to the school committee and Plainville Education Association for consideration.

OLD BUSINESS

None.

NEW BUSINESS

a. BayState Textiles: Gift of \$31.50 (Vote Required)

MOTION by Javed Iqbal, seconded by Maggie Clarke, to approve \$31.50 from BayState Textiles, Inc. for the Plainville district to be used to reimburse expenses for district technology purchases. So voted.

b. Approval of FY2017 Grants-Revisions to Title IIA and Title I (Vote Required)

MOTION by Charlene McEntee, seconded by Maggie Clarke, to approve as presented the revised amounts to the Title IIA Grant ((increase of \$65.00) and Title I Grant (decrease of \$21.00). FY2017 Grants total \$271,888.00. So voted.

c. PTO Fundraiser-Flamingo Project (Vote Required)

Lauren Cecko and Jennifer Evans were in attendance at the meeting. Mrs. Cecko, PTO president, explained that the Flamingo Project is on hold until next year and instead they would like the Committee to approve the *Boston Red Sox Night at Fenway Park* fundraiser. The flyer said Jackson School Night, but it is for students at both Jackson and Wood School and will be revised.

MOTION by Maggie Clarke, seconded by Javed Iqbal, to approve the PTO fundraiser-- Boston Red Sox Night at Fenway Park on Thursday, June 29, 2017. So voted.

Mrs. Abrams asked Mrs. Cecko if she would be willing to attend a future school committee to present on what the PTO does for the school district on a yearly basis and Mrs. Cecko said she would do so.

d. School Nurse Substitute-Rate of Pay (Vote Required)

MOTION by Maggie Clarke, seconded by Javed Iqbal, to approve the revised substitute pay for substitute nurses--\$125 per day for nurses who are RNs and \$110 per day for nurses who are LPNs. So voted.

e. Approval of FY2018 School Budget (Vote Required)

Mrs. Abrams said the budget hearing was previously held; however, she and other members of the Committee received an email from a concerned parent, Linda Evans. Mrs. Evans was in attendance at the meeting and spoke about her concern that in the 2017/2018 school year the recommendation to reduce the number of classrooms in grade three (3) from five (5) to four (4) classrooms is concerning. She said her son, who is currently in grade two, has had a very positive year and thinks some of the reasons are due to a small classroom enrollment (18 students in her son's current grade two classroom). Superintendent Raiche explained his rationale for making this recommendation as there are currently 82 students in grade two with five teachers and if 82 students continue in grade three with four classrooms the classroom enrollment will hover around 20 to 21 students, and he feels this is appropriate. Discussion ensued about the

pros of having ‘small’ classroom enrollments and the impact on student learning and what exactly is ‘small’ classroom enrollment. The estimated cost for a fifth classroom teacher in grade three is \$58,000.

MOTION by Charlene McEntee, seconded by Linn Caprarella, to approve \$9,075,597.00 for the FY2018 School Budget. This total represents an increase of \$260,721.00, a 2.96% increase when compared to the FY2017 budget. So voted.

f. School Committee Evaluation Process

The launch for the school committee evaluation will be after April 11, 2017 with the summary discussion to be held on April 25, 2017.

g. Superintendent’s Evaluation Process

The rating sheets on the Superintendent’s evaluation will be discussed collectively on April 11, 2017 (in open session, without Superintendent Raiche in attendance) and discussed with Superintendent Raiche at the April 25, 2017 school committee meeting.

h. Discussion: Board Paq

Mr. Ikbal shared information he and the Communications Subcommittee have been reviewing on paperless board meetings.

- The objective of sharing the agenda and documents utilized at school committee meetings to the community is a priority
- With a program, such as Board Paq or Board Docs, the meeting minutes would be public in a quicker time frame than currently
- The cost for Board Paq is \$1,548 per year for 1 user, which would likely be the recording secretary, Mrs. Rieger. If the 5 school committee members and Superintendent became users, the cost would be an additional \$648 per year for a total of \$2,196 for the program. The community would have access to the documents.
- The cost for Board Docs is \$2,700 per year for one user and the school committee and community would have access to the documents
- Currently, the agenda and documents are posted on our website and the community can view them as scanned documents
- Currently, we do not have a searchable program

Discussion ensued on the decision to go forward with obtaining a program such as Board Docs or Board Paq. The next steps:

- Obtain cost information for tablets for each school committee member and the recording secretary
- Arrange demos of these two programs
- Obtain feedback from current users of these programs, if possible.

i. Legislative Update

Day on the Hill is scheduled for April 25, 2017. Mrs. Rieger will email school committee members to inquire as to their availability to attend this year’s program, which is a half day program to be held at the Grand Lodge of Masons in Boston,

j. Any item(s) not anticipated at the time of posting

Mrs. McEntee mentioned that there has been some discussion about the School Climate Survey. Superintendent Raiche said it will be administered to grade 5 students after the completion of the science/technology MCAS. He is awaiting further information from the Department of Education.

Mrs. Clarke shared an article entitled, “Food “Share Tables” Gathering Steam in Schools, but There’s a Catch.

EXECUTIVE SESSION

a. Negotiations – Plainville Education Association (PEA) and Education Support Professionals (ESP)

MOTION by Linn Caprarella seconded by Maggie Clarke, to go into Executive session at 6:45 p.m. for the purpose of discussing collection bargaining strategies which, if held in open session, might hurt the Committee’s bargaining position.

Roll Call Vote:

Amy Abrams	Yes
Linn Caprarella	Yes
Maggie Clarke	Yes
Javed Iqbal	Yes
Charlene McEntee	Yes

Returned from Executive session at 7:45 p.m.

INFORMATION

There was no discussion on items in information.

ADJOURNMENT

MOTION by Linn Caprarella, seconded by Charlene McEntee, to adjourn at 7:46 p.m. So voted.

Respectfully submitted,

Susan M. Rieger, Recording Secretary

Meeting Handouts:

- Agenda
- Minutes from February 28, 2017
- Superintendent’s Report:
 - Documents regarding the items listed in the superintendent’s report

- New Business:
 - Memo on BayState Textiles, Inc.
 - Memo and supporting document on FY2017 Grant Revisions (Title IIA and Title I)
 - Memo and Flyer on the PTO Fundraiser-Flamingo Project
 - Memo regarding the proposed rate of pay for substitute nurses
 - Memo and budget line items for the approval of the FY2018 school budget
 - Memo on the school committee evaluation process
 - Memo and supporting documents on the superintendent's evaluation process
 - Memo on the discussion on Board Paq
- Information:.
 - Enrollment as of March 1, 2017
 - School Council Minutes from February 1, 2017 (AWJ and BHW)
 - Food Service documents through February 2017
 - Enrichment Cycle II Brochure, March 27, - May 5, 2017